

OPTIONAL CLINICAL AUDIT

One every three years. There are several pre-approved 'optional' audits ([link here NB we'll need to develop a whole lot more audits + blank template for generic audit reporting template needs to be available – see appendix 1 for blank template, and have also provided proposed new self-audit of clinical documentation for review](#)).

Alternatively, Doctors may submit an audit of their choosing. This may be an audit of the Doctor's own practice or an audit of the healthcare team, providing it adheres to the following requirements.

1. The topic is relevant to Urgent Care
2. The topic for the audit is both relevant, and directly applicable to an area of your practice.
3. There are sufficient resources to undertake the process without unduly jeopardising other aspects of health service delivery.
4. Current performance is measured against an identified or generated standard.
5. A written plan is documented.
6. Outcomes of the audit are documented and discussed.
7. Where appropriate an action plan is developed that will identify and maximise the benefit of the process to patient outcomes. The plan should outline how the actions will be implemented and a process of monitoring.
8. Subsequent audit cycles are planned, where required, so that the audit is part of a process of continuous quality improvement.

Audits with a specific focus on improving health for Maori, or health equity are encouraged.

Audits undertaken while participating in another vocational branch of medicine are acceptable providing they adhere to the criteria above

Audits required by your employer or undertaken during the course of your employment are acceptable providing they adhere to the criteria above.

Optional audits should be recorded in the eportfolio using the reporting template provided ([link to template please](#)) and supporting documents uploaded.