ADDITIONAL CPD

Each triennium Fellows are required to complete 60 hours of ongoing professional development over and above those listed as annual requirements. Any CPD activity is accepted. The PDP, developed at the annual conversation, guides the activities.

CPD activities do not require pre-approval so long as they meet the requirements below:

- Be guided by the professional development needs identified in the SAC and within the PDP
- Follow areas of clinician interest and/or relevance to their urgent care practice
- Include a range of different activities (as demonstrated at the SAC)
- Be completed regularly throughout the triennium.

The doctor's CPD activities will be audited and reviewed by the College to ensure the quality and relevance of the activity is maintained.

Considerations of what can be claimed:

- Activity satisfies the requirements above.
- Activities are related to urgent care.
- Time for preparation and reflection can be claimed, but evidence of this needs to be provided in the PDP.
- Do not 'double-dip' - UCCIS will automatically assign points claimed to the relevant categories so you do not need to enter items twice.
- When completing longer courses (university papers, diplomas, etc), claim time for relevant workshops, lectures, tutorials, literature reading, or practical skills. Do not claim for the actual writing or drafting of papers or assignments, general progress discussions, or activity not related to urgent care. CPD claimed for a University course should not exceed 60 hours per triennium.

Some activities are identified as high value and as such will count for double CPD points. High-value activities are those that have evidence of effectiveness in improving a doctor's performance, helping to improve clinician wellbeing and helping develop culturally safe and equitable healthcare.

Examples of high-value CPD activities (2 points per hour of activity)

- RNZCUC supervisor training
- Completing a Clinical Practice Visit (CPV)
- Supervising/Mentoring
- Tikanga Māori Activities
- Te Reo Māori language studies
- Cultural Safety course/workshop/activity
- Clinician health and wellness activities/workshops
- Deaf studies, including learning NZSL

If you feel the activity you are undertaking meets the criteria for a high-value activity and is not covered in the list above, you may apply to have the activity considered for high value by emailing the DPD dpd@rnzcuc.org.nz.

Examples of general CPD activities (1 point per hour of activity)

- Teaching
- Formal Examination in a Clinical Field (either as an examiner or examinee)
- Assessor/reviewer for the MCNZ, RNZCUC or other external body (e.g. vocational branch, HDC)
- Auditing a Facility
- Marking (performing CNA, marking audits, marking case studies, marking examinations, marking the MLP)
- Expert witness or providing expert opinion
- Presentation at a scientific meeting or conference

- Clinical Audit development
- Clinical Audit – this includes an audit of our own or your teams' practice OR any RNZCUC required Audit
- Committee meetings – relevant to urgent care and having clinical content
- Revision of MCNZ statements of guidelines
- Journal reading
- Conferences
- Courses and workshops
- Specialist clinic attendance
- Formal case review – does not include casual collegial conversations during usual clinical practice
- Quality improvement activities – examples include significant event analysis, trigger tool, quality improvement project
- Completing a structured annual conversation
- RNZCUC essentials quiz
- Any self-directed clinical learning – online learning activities, webinars, podcasts, ECG weekly, reading HDC reports
- Pathway/guideline/policy development (clinical)
- Completion of UCC modules (other than Hauora Māori or cultural safety training).