

CORE SKILLS SIGN OFF

Unless granted an exemption for some or all of the skills, all registrars are required to have their skills assessed, and competence confirmed before the exit interview and achieving Fellowship. This is done by completing the [Core Skills Lists \(CSL\)](#).

There are 38 separate skills and procedures identified by RNZCUC as important for urgent care doctors to be competent in performing. Each of the skills and procedures has an associated set of sub-skills.

The CSL describe the level of competence at which an urgent care doctor working in an Urgent Care Clinic or Emergency Department should be working. Some include specialised techniques / signs which are more specific to certain diseases or pathological processes and which would aid the doctor on the disposition of the patient.

These skills DO NOT include those taught and assessed on compulsory courses (Trauma, PALS/APLS, Communications, resuscitation).

To download the CSL, individually or in one booklet, [visit this page](#). We have indicated which CSL were included in the [SDAW](#). You do not need to repeat sign-off of any skills signed-off at SDAW.

Registrars can ask their supervisor, other experienced Fellows or specialists, or the specialist when attending the [specialist clinics](#), to tick and sign the sheets to confirm the registrar's competence. On completion, the CSL pages (or the pages from the SDAW handbook) should be scanned and sent to the office (alex@rnzcuc.org.nz). Retain the completed and signed pages.

Change management and exemptions from this requirement

To manage the change-over from practical skills weekend and the CSL, the tables below describe the possibilities showing whether CLS sign-off is required or not.

Registrar description		CSL sign-off required?
1	I completed PSW.	N
2	I was required to complete PSW and haven't done so.	Y
3	I have been granted an exemption from completing PSW.	N
4	I have been granted an exemption from completing the CSL sign-off requirement.	N*
5	I have been granted an exemption from completing some of the skills in CSL.	Y (skills not granted an exemption)

*Senior registrars granted an exemption from completing the full CSL because they attended the 2018 SDAW. They have received an exemption letter, and are required to achieve sign-off of the 16 SDAW skills.